



**BRECKSVILLE OFFICE / AUDIT DEPARTMENT**  
10107 Brecksville Road • Brecksville, Ohio 44141-3275  
(800) 860-7482 • Fax (440) 526-8813 • TDD (440) 526-5332  
[www.ritaohio.com](http://www.ritaohio.com)

Dear Baltimore Residents and Businesses:

**Effective September 1, 2011**, the Regional Income Tax Agency (R.I.T.A.) will begin collecting municipal income tax for the Village of Baltimore. R.I.T.A. is a non-profit governmental agency established in 1971 under chapter 167 of the Ohio Revised Code and is the largest municipal income tax collection agency in the State of Ohio. The Village of Baltimore chose the Regional Income Tax Agency for its ability to offer residents and business free on-line filing and payments and to maximize the Village's tax collection efforts. R.I.T.A. will be responsible for the administration and collection of all income taxes and will serve as an Agent of the Village of Baltimore in this capacity.

After September 1, 2011, all Village of Baltimore tax payments and tax forms, for current or prior tax years are to be sent to R.I.T.A. We encourage you to utilize R.I.T.A.'s electronic filing and payment system as it is fast and simple to use, and it is secure and free. The system will be available for your use beginning October 15, 2011.

For those wishing to utilize mail, the remittance address for our secured lockbox center is:

R.I.T.A.  
P.O. Box 477900  
Broadview Hts, Ohio 44147-7900

Checks or money orders should be payable to the Regional Income Tax Agency or R.I.T.A. Please include your Social Security Number or Federal Identification Number on all payments and correspondence.

**Village of Baltimore residents will** receive a 2011 individual tax return by the end of January 2012. **Business accounts** will receive 2011 Net Profit return by the end of January 2012 and 2011 Withholding forms shortly.

Please note Baltimore Business accounts, your fourth quarter & December 2011 withholding payments should be remitted to R.I.T.A.; along with the 2011 reconciliation & W-2 information. If you have an existing account with R.I.T.A. and are already remitting withholding taxes for another R.I.T.A. municipality, simply add the Baltimore withholding tax payment to the R.I.T.A. Form 11.

For individual and business forms, plus e-file and e-payment service, visit the R.I.T.A. website at [www.ritaohio.com](http://www.ritaohio.com).

If you have any questions regarding your Village of Baltimore income tax, please contact R.I.T.A.'s customer service representatives at (Brecksville Office) 800.860.7482 or (Central Ohio Office) 866.721.7482 (toll free). You may also contact the Village of Baltimore tax office 740-862-4491.

Sincerely,

Joe Zamiska, Chief of Tax Operations  
Regional Income Tax Agency

Florence Welker, Fiscal Officer  
Village of Baltimore