

RECORD OF ORDINANCES

Ordinance No. 2105-31

Passed 9/28 2015

AN ORDINANCE TO AMEND THE VILLAGE'S 2014-2015 PAY PLAN RELATING TO THE POSITIONS OF FISCAL OFFICER AND FULL-TIME HOURLY EMPLOYEES

WHEREAS, the Village desires to amend the 2014-2015 Pay Plan in order to reflect the following: a change in the position of Fiscal Officer from Part-Time Salaried Employee to Full-Time Salaried Employee; setting a new salary maximum for the position of Fiscal Officer; and increasing the hourly rates of Full-Time Hourly Employees; and,

WHEREAS, Finance Committee has reviewed the proposed amendments and recommends adoption of the same;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BALTIMORE, FAIRFIELD COUNTY, OHIO, A MAJORITY OF ITS MEMBERS CONCURRING:

SECTION 1: That the Village's 2014-2015 Pay Plan be amended to reflect the changes set forth above. Attachments 1 and 2 to the Village's 2014-2015 shall be amended accordingly and copies of the same attached hereto.

SECTION 2: This ordinance shall become effective at the earliest period authorized by law.




Robert M. Kalish, Mayor

DATE OF PASSAGE: 9/28/2015

EFFECTIVE DATE: 9/28/2015

ATTEST: 
Kathryn E. Jenkins, Fiscal Officer

SPONSOR: House

APPROVED AS TO FORM: 
Jeffrey Feyko, Village Solicitor

CERTIFICATE OF AVAILABILITY OF FUNDS

I certify that the money required to meet this contract has hereby been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of this fund, free from any previous obligation or certification as required by Ohio Revised Code §5705.01 to §5705.47.

Date

Kathryn E. Jenkins, Fiscal Officer

ATTACHMENT 1

(2014-2015 Pay Plan Ordinance)

<u>JOB CLASSIFICATION</u>	<u>NUMBER OF POSITIONS AUTHORIZED</u>
1. <u>ELECTED</u>	
Mayor	1
Council Members	6
2. <u>FULL-TIME SALARIED EMPLOYEES</u>	
Village Administrator	1
Fiscal Officer	1
Police Chief	1
Deputy Chief	1
Police Lieutenant	1
Village Engineer	1
3. <u>FULL-TIME HOURLY EMPLOYEES</u>	
Water/Wastewater Operator	1
Service Supervisor	1
Service Employees	6
Water/Wastewater Administrative Assistant	1
Administrative Assistant	1
Police Officer	5
4. <u>PART-TIME SALARIED EMPLOYEES</u>	
Village Solicitor	1
Zoning Administrator	1
Code Enforcement Officer	1
5. <u>PART-TIME AND SEASONAL EMPLOYEES</u>	
Service Employees	2
Office Employees	1
Police Officer	2
Pool Manager	2
Pool Employees	25
6. <u>CONTRACTED REPRESENTATIVES</u>	
Village Tax Administrator	n/a

ATTACHMENT 2
(2014 – 2015 Pay Plan Ordinance)
PAY RANGES

POSITION	MINIMUM	MAXIMUM	PAY PERIOD
FULL-TIME SALARIED EMPLOYEES			
Village Administrator	\$1,685.40	\$2,270.08	Bi-Weekly
Police Chief	\$1,723.00	\$2,320.64	Bi-Weekly
Deputy Chief	\$1,312.00	\$1,766.38	Bi-Weekly
Police Lieutenant	\$1,250.00	\$1,687.50	Bi-Weekly
Fiscal Officer	\$1,150.00	\$1,968.80	Bi-Weekly
Village Engineer	\$897.15	\$1,211.15	Bi-Weekly
FULL-TIME HOURLY EMPLOYEES			
Service Supervisor	\$20.23	\$31.33	Bi-Weekly
Water/Wastewater Operator	\$20.23	\$28.30	Bi-Weekly
Service Employee w/Water or Wastewater License	\$13.65	\$21.14	Bi-Weekly
Service Employee - No License	\$12.85	\$19.95	Bi-Weekly
Water/Wastewater Administrative Assistant/Clerk of Courts	\$13.12	\$20.31	Bi-Weekly
Administrative Assistant	\$11.74	\$18.18	Bi-Weekly
Police Officer	\$14.03	\$21.74	Bi-Weekly
PART-TIME HOURLY/SALARIED SEASONAL EMPLOYEES			
Police Officer	\$11.42	\$14.85	Bi-Weekly
Office Employee	\$8.38	\$10.89	Bi-Weekly
Service Employee	\$8.38	\$10.89	Bi-Weekly
Pool Manager***	\$960.00 (salary)		Bi-Weekly
Assistant Pool Manager***	\$800.00 (salary)		Bi-Weekly
Pool Employees 16 and over	\$9.00	\$12.15	Bi-Weekly
Pool Employees under 16	\$9.00	\$12.15	Bi-Weekly
PART-TIME SALARIED EMPLOYEES			
Code Enforcement Officer	\$561.80	\$756.69	Bi-Weekly
Zoning Administrator	\$561.80	\$756.69	Bi-Weekly
Village Solicitor**	\$2,331.00		
ELECTED OFFICIALS			
Mayor (\$8,737.00/Year)	\$324.50		Bi-Weekly
Council Members** (\$3,600.00/Year)	\$150.00		

**24 Pays Per Year		
***A salaried position with no employee benefits accruing, unless otherwise required by law		

The percentage of increase in any one year shall range from 0% to 3% based on the employee's performance evaluation. Performance evaluations shall be completed by December 1 of each year, and new pay ranges shall take effect commencing the first full pay period in January of the following year.			
Employees shall be entitled to longevity pay as set forth in Ordinance 2003-44			
Pay ranges shall remain in effect until otherwise reviewed and modified by Village Council.			