

RECORD OF ORDINANCES

Ordinance No. 2019- 17

Passed JUNE 10 2019

AN ORDINANCE AMENDING CHAPTER 240 (EMPLOYEE MANUAL OF PERSONNEL POLICIES AND REGULATIONS) OF THE BALTIMORE CODIFIED ORDINANCES

WHEREAS, the Village desires to amend its Employee Manual of Personnel Policies and Regulations in order to update the "Holidays" and "Vacation" provisions; and,

WHEREAS, Rules Committee has reviewed the proposed amendments and approves the same;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL
OF THE VILLAGE OF BALTIMORE, FAIRFIELD COUNTY,
OHIO, A MAJORITY OF ITS MEMBERS CONCURRING:

SECTION 1: That Chapter 240 of the Baltimore Codified Ordinances, Section 10.4 - Holidays, which currently reads in relevant part as follows:

"Section 10.4 - HOLIDAYS

Each full-time employee will be entitled to a number of paid holidays per year. Full-time employees required to work on a holiday shall be entitled to one and one-half (1 ½) times their normal pay per hour.

Any paid police officer required to work on a holiday shall be compensated at the rate of one and one-half (1 ½) times the regular hourly rate of pay.

Employee paid holidays at full-time rates include:

New Years Day	Martin Luther King Day
Memorial Day	Independence Day
Labor Day	Veterans Day
Thanksgiving Day	Day after Thanksgiving
Christmas Day	Personal Day"

is hereby amended to read as follows:

"Section 10.4 - HOLIDAYS

Each full-time employee will be entitled to a number of paid holidays per year. Full-time employees required to work on a holiday shall be entitled to one and one-half (1 ½) times their normal pay per hour.

Any paid police officer required to work on a holiday shall be compensated at the rate of one and one-half (1 ½) times the regular hourly rate of pay.

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Personal Day"	

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SECTION 2: That Chapter 240 of the Baltimore Codified Ordinances, Section 10.5 - Vacations, which currently reads in relevant part as follows:

“Section 10.5 - VACATIONS

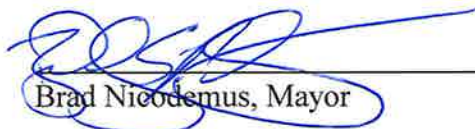
All vacation time should be used within one year from the employee’s anniversary date. An employee may carry forward up to forty (40) hours vacation time from one year to the next which shall be used during the next year. This request must be in writing submitted to the Appointing Authority prior to the employee’s anniversary date. Vacation time cannot be taken in less than two (2) hour increments. Vacation time can be used in lieu of sick leave for illness or injury.”

is hereby amended to read as follows:

“Section 10.5 - VACATIONS


All vacation time should be used within one year from the employee’s anniversary date. An employee may carry forward up to **two hundred and forty (240) hours** vacation time from one year to the next. **Accumulation of vacation hours at any one time shall not exceed two hundred and forty (240) hours.** This request must be in writing submitted to the Appointing Authority prior to the employee’s anniversary date. Vacation time can be used in lieu of sick leave for illness or injury.”

SECTION 3: This ordinance shall become effective at the earliest time period provided for by law.

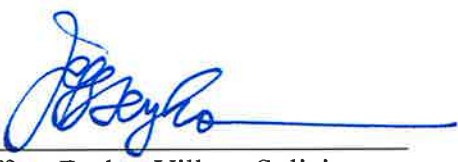

Brad Nicodemus, Mayor

DATE OF PASSAGE: JUNE 10, 2019

EFFECTIVE DATE: JULY 10, 2019

ATTEST: 
Brian Bibler, Fiscal Officer

SPONSOR: KELLER

APPROVED AS TO FORM: 
Jeffrey Feyko, Village Solicitor