

RECORD OF ORDINANCES

Ordinance No. 3-28-2016-3

Passed MARCH 28 2016

AN ORDINANCE TO AMEND THE VILLAGE'S 2016-2017 PAY PLAN RELATING TO THE POSITIONS OF VILLAGE ADMINISTRATOR, ZONING ADMINISTRATOR AND CODE ENFORCEMENT OFFICER, AND THE DECLARATION OF AN EMERGENCY

WHEREAS, the Village desires to amend the 2016-2017 Pay Plan in order to reflect the following: setting a new salary minimum and maximum for the position of Village Administrator; eliminating the separate position of Zoning Administrator; setting the position of Code Enforcement Officer as a Part-Time Employee; and setting an hourly pay range for the position of Code Enforcement Officer; and,

WHEREAS, Rules Committee has reviewed the proposed amendments and recommends adoption of the same; and,

WHEREAS, due to the current vacancies in these positions, this legislation needs to be adopted as an emergency;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BALTIMORE, FAIRFIELD COUNTY, OHIO, THREE-FOURTHS' (3/4'S) OF ITS MEMBERS CONCURRING:


SECTION 1: That the Village's 2016-2017 Pay Plan be amended to reflect the changes set forth above. Attachments 1 and 2 to the Village's 2016-2017 are amended accordingly and copies of the same are attached hereto.

SECTION 2: For the reasons noted in the preamble, this ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, morals, and welfare of the citizens of Baltimore, Ohio. Therefore, this ordinance shall become effective upon its passage by Council.



Brad Nicodemus, Mayor

DATE OF PASSAGE: 3-28-2016

EFFECTIVE DATE: 3-28-2016

ATTEST: 
Kathryn E. Jenkins, Fiscal Officer

SPONSOR: Mohler

APPROVED AS TO FORM: 
Jeffrey Feyko, Village Solicitor

CERTIFICATE OF AVAILABILITY OF FUNDS

I certify that the money required to meet this contract has hereby been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of this fund, free from any previous obligation or certification as required by Ohio Revised Code §5705.01 to §5705.47.

March 28, 2016

Date


Kathryn E. Jenkins, Fiscal Officer

ATTACHMENT 1

(2016-2017 Pay Plan Ordinance)

<u>JOB CLASSIFICATION</u>	<u>NUMBER OF POSITIONS AUTHORIZED</u>
1. <u>ELECTED</u>	
Mayor	1
Council Members	6
2. <u>FULL-TIME SALARIED EMPLOYEES</u>	
Village Administrator	1
Fiscal Officer	1
Police Chief	1
Deputy Chief	1
Police Lieutenant	1
Village Engineer	1
3. <u>FULL-TIME HOURLY EMPLOYEES</u>	
Water/Wastewater Operator	1
Service Supervisor	1
Service Employees	6
Water/Wastewater Administrative Assistant	1
Administrative Assistant	1
Police Officer	5
4. <u>PART-TIME SALARIED EMPLOYEES</u>	
Village Solicitor	1
5. <u>PART-TIME AND SEASONAL EMPLOYEES</u>	
Service Employees	2
Office Employees	1
Police Officer	2
Pool Manager	2
Pool Employees	25
Code Enforcement Officer	1
6. <u>CONTRACTED REPRESENTATIVES</u>	
Village Tax Administrator	n/a

ATTACHMENT 2
(2016-2017 Pay Plan Ordinance)
PAY RANGES

POSITION	MINIMUM	MAXIMUM	PAY PERIOD
FULL-TIME SALARIED EMPLOYEES			
Village Administrator	\$1,723.00 (\$44,793.00 per year)	\$2,550.98 (\$66,315.00 per year)	Bi-Weekly
Police Chief	\$1,723.00	\$2,320.64	Bi-Weekly
Deputy Chief	\$1,312.00	\$1,766.38	Bi-Weekly
Police Lieutenant	\$1,250.00	\$1,687.50	Bi-Weekly
Fiscal Officer	\$1,150.00	\$1,968.80	Bi-Weekly
Village Engineer	\$897.15	\$1,211.15	Bi-Weekly
FULL-TIME HOURLY EMPLOYEES			
Service Supervisor	\$20.23	\$31.33	Bi-Weekly
Water/Wastewater Operator	\$20.23	\$28.30	Bi-Weekly
Service Employee w/Water or Wastewater License	\$13.65	\$21.14	Bi-Weekly
Service Employee - No License	\$12.85	\$19.95	Bi-Weekly
Water/Wastewater Administrative Assistant/Clerk of Courts	\$13.12	\$20.31	Bi-Weekly
Administrative Assistant	\$11.74	\$18.18	Bi-Weekly
Police Officer	\$14.03	\$21.74	Bi-Weekly
PART-TIME HOURLY/SALARIED SEASONAL EMPLOYEES			
Police Officer	\$11.42	\$14.85	Bi-Weekly
Office Employee	\$8.38	\$10.89	Bi-Weekly
Service Employee	\$8.38	\$10.89	Bi-Weekly
Pool Manager***	\$960.00 (salary)		Bi-Weekly
Assistant Pool Manager***	\$800.00 (salary)		Bi-Weekly
Pool Employees 16 and over	\$9.00	\$12.15	Bi-Weekly
Pool Employees under 16	\$9.00	\$12.15	Bi-Weekly
Code Enforcement Officer	\$12.85	\$19.95	Bi-Weekly
PART-TIME SALARIED EMPLOYEES			
Village Solicitor**	\$2,331.00		
ELECTED OFFICIALS			
Mayor : \$9,000.00/year commencing 1/1/2016; \$10,130.00/year commencing 1/1/2020;	\$346.15 (as of 1/1/2016) \$389.62 (as of 1/1/2020)		Bi-Weekly

Council Members:** \$3,708.00/year commencing 1/1/2016; \$3,935.00/year commencing 1/1/2018; \$4,175.00/year commencing 1/1/2020; \$4,430.00/year commencing 1/1/2022;	\$154.50 (as of 1/1/2016) \$163.96 (as of 1/1/2018) \$173.96 (as of 1/1/2020) \$184.58 (as of 1/1/2022)		
--	--	--	--

**24 Pays Per Year			
***A salaried position with no employee benefits accruing, unless otherwise required by law			
The percentage of increase in any one year shall range from 0% to 3% based on the employee's performance evaluation. Performance evaluations shall be completed by December 1 of each year, and new pay ranges shall take effect commencing the first full pay period in January of the following year.			
Employees shall be entitled to longevity pay as set forth in Ordinance 2003-44			
Pay ranges shall remain in effect until otherwise reviewed and modified by Village Council.			