



## Village of Baltimore Request for Final Meter Reading

***No Final meter readings are done on Weekends or Holidays.***

\_\_\_\_\_  
Requestor's Name

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Property address

\_\_\_\_\_  
Property Owner's Phone

\_\_\_\_\_  
Date for Final Reading

\_\_\_\_\_  
Account Number

**Forwarding address**

\_\_\_\_\_  
Street address or PO Box

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
email

I am requesting a final water meter reading for the above listed address on the above listed date. I understand that I am responsible for any usage until the Final Reading. My deposit (if any) will be applied to the Final Bill and I will be responsible for any additional amount due. If the amount due is less than my deposit, a refund will be issued subject to the following condition.

*Upon termination of service by the customer, refund of any excess deposit amount will not be made if that amount is less than five (\$5.00) dollars.*

The requestor has read the above statements, understands and agrees to abide by them.

\_\_\_\_\_  
Requestor's Signature

\_\_\_\_\_  
Date