



SEWER TAP APPLICATION

Application # _____

Village of Baltimore, Ohio

103 W. Market Street
Baltimore, Ohio 43105
740.862.4491

Information is available on our website:
www.baltimoreohio.org

The undersigned applies for a Sewer tap for the following use, said tap approval to be issued on the basis of the information contained within this application and requirements for service line installation specified in Water and Wastewater Rules and Regulations, Chapter 1026.04 and Ordinance 8-7-2017-2. The applicant certifies that all information and attachments to this application are true and correct.

Name of Owner/Applicant: _____

Property Address or Location: _____

Parcel No: _____

Phone Number: _____ Email: _____

Current Use: _____

Proposed Use:

Single Family _____ Multi-Family (# of units) _____ Commercial _____ Industrial _____

Service Area: Inside Village _____ Outside Village _____

Tap size: _____

Meter(s): _____

Contractor: _____

All contractors must be registered with the Village of Baltimore and a contractor registration packet must be completed and submitted prior to any work being performed.

Note: This permit shall be void if work is not started within one (1) year or completed within two (2) years. Work cannot start until your application is approved.

Owner signature verifies you have read and agree to the conditions listed below:

Signature of Owner/ Applicant: _____ Date: _____

CONDITIONS:

- The owner/ applicant shall comply with all rules and regulations of the Ohio EPA, State of Ohio and the ordinances, policies, and specification of the Village of Baltimore.
- No other connections can be made to the sanitary sewer system and now tap or service line may be installed until the required Right of Way Permit is issued.
- All areas disturbed during construction shall be restored to its original or better condition as required by the Village of Baltimore
- The owner shall be responsible to maintain the service line from the right of way or easement and it is the owner's responsibility to furnish an acceptable sewer tap from the village's sewer to their structure. The village shall not be held liable for any costs incurred in furnishing this tap.
- All taps and service lines must be inspected. To schedule an inspection date and time, please contact us 24 hours in advance. No backfilling of sewers shall begin until approval has been given.
- 48 hours before you dig you must call Utilities Protection Service (OUPS) at 811 or 800.362.2764. A Stop Work Order will be issued if an OUPS ticket is not obtained prior to digging.



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(For Office Use Only)

Date Received:

Fee Due/ Paid:

Date of Site inspection:

OUPS Ticket#:

Flood Plain Zone:

Contractor registered:

Right of Way Permit:

Date of Action on Application:

Approved:

Denied:

If application is denied, reason for denial: _____

Date: _____

Service Superintendent or designee

Date: _____

Village Engineer or designee

Date: _____

Zoning Administrator or designee

Additional Information Required To Process Application