



APPLICATION FOR APPEALS AND VARIANCES

APPLICATION # _____
Information is available on our website:
www.baltimoreohio.org

Village of Baltimore, Ohio
103 W. Market Street
Baltimore, Ohio 43105

An application by property Owners pursuant to Section 1240.03 for an appeal or variance from the Board of Zoning Appeals (BZA). **The application shall be filed at least thirty (30) days before the next scheduled BZA meeting.** Prior to accepting such application, the Zoning Administrator shall review the submittal and determine whether such application is complete and meets all submittal requirements. Failure to submit a complete application(s), shall result in a refusal of acceptance.

APPLICATION FOR APPEALS AND VARIANCES

The undersigned owner(s) of the following legally described property hereby request the consideration of change in zoning district classification as specified below:

Name of Owner: _____

Phone Number: _____

Property Address: _____ **Location Description:** Attach a legal description of the property.

Present Use: _____ **Zoning District:** _____

Proposed Use: _____ **Zoning District:** _____

Attach the following supporting information to complete this application:

1. A map or drawing to scale, showing the dimensions of the Lot and any existing or proposed Buildings.
2. A list of all property Owners, within, contiguous to, and directly across the Street from the parcel(s) in question and their address as appearing on the County Auditor's current tax list.
3. Each application for a Variance or Appeal shall refer to the specific provisions of this Ordinance from which the Variance or Appeal is sought.
4. A statement indicating the Use of the property in question.
5. A statement detailing the Variance or Appeal being sought and grounds on which it is claimed that the Variance or Appeal should be granted.
6. The application for a Variance must also indicate the reasons that applicant believes the provisions of Section 1240.02 have been met.
7. Eight copies of a plot plan showing: Boundaries and dimensions of the property and the size and location of all proposed or existing Structures.
8. The Use of land and location of Structures on adjacent property.
9. Such additional information as may be required by this Zoning Code and/or requested by the Board and/or the Zoning Administrator to review the application.

The Applicant/ Owner certify the information provided in this application is true and correct.

Date

Applicant/ Owner



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For Official Use Only

Date Application Received: _____ Fee Paid: _____

Date of Notice to Parties of Interest: _____ Paper and Date of Notice in Newspaper: _____

Date of BZA Public Hearing: _____

Date of Council Public Hearing: _____

Recommendation by BZA Board:

Approved as presented _____ Recommend Modification _____ Not Granted _____

If Approved, the following conditions were prescribed:

If Denied, reason(s) for denial:

Date

Zoning Administrator